

External hire of building

All Nations Keighley public risk assessment generated 25 Oct 2026 05:20

STATUS Approved	OVERALL RISK Low	ASSESSMENT DATE 23 Jul 2026	REVIEW DUE 25 Jul 2027
SITE All Nations Keighley	LOCATION Not set	ASSESSED BY Church representative	APPROVED BY Church leadership
CATEGORY Events	REVIEWED BY Authorised reviewer	PUBLIC URL Published public version	ATTACHMENTS Internal attachments excluded

Hazards, controls and residual risk

1. Unsuitable use of building

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	All bookings approved by authorised church representative. Hire agreement signed before use. Activities must be lawful and compatible with the church's values and insurance.	L4 x S3 = 12	No additional controls recorded	L1 x S3 = 3	Low

2. Unsafe use of Kitchen

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	Kitchen only used by competent adults. Basic operating instructions available for appliances. Hirers responsible for food hygiene where preparing or serving food.	Not set	No additional controls recorded	Not set	Not set

3. Electrical Equipment

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	Church electrical installations inspected as required. Church equipment maintained and checked. Hirers responsible for safety of their own electrical equipment. No unauthorised alterations to electrical systems.	Not set	No additional controls recorded	Not set	Not set

4. Manual Handling

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Tables and chairs stored safely. Trolleys available where appropriate. Users advised to lift safely and seek assistance with heavy items.	Not recorded	Not set	No additional controls recorded	Not set	Not set

5. Damage to property

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	Hirers responsible for any damage caused during hire. Security deposit may be required where appropriate.	Not set	No additional controls recorded	Not set	Not set

6. Security of building

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	Keys only issued to authorised hirers where appropriate. Building secured after use. Hirers responsible for locking doors and windows if last to leave.	Not set	No additional controls recorded	Not set	Not set

7. Safeguarding

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	Hirers responsible for safeguarding within their own organisation. Church safeguarding policy available on request. Activities involving children by organisations or open to public should have appropriate safeguarding arrangements and liability insurance in place.	Not set	No additional controls recorded	Not set	Not set

8. First aid

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	First aid kit available on site. Hirers responsible for providing adequate first aid cover for their event where appropriate. Emergency contact numbers displayed.	Not set	No additional controls recorded	Not set	Not set

9. Alcohol Consumption

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	No alcohol sale permitted, bring your own allowed at discretion of pastor.	Not set	No additional controls recorded	Not set	Not set

10. Capacity exceeded

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	When hiring event hirers advised of maximum capacity. Hirers responsible for not exceeding capacity.	Not set	No additional controls recorded	Not set	Not set

11. Behaviour of attendees

Who may be harmed	How they may be harmed	Existing controls	Before	Additional controls	After	Risk
Not recorded	Not recorded	Hirers responsible for conduct of attendees. Noise kept to reasonable levels. Illegal activities prohibited. Church reserves the right to terminate hire if necessary.	Not set	No additional controls recorded	Not set	Not set

Further actions

Action	Linked hazard	Responsible role	Priority	Due	Status
No actions have been recorded.					